

Grafton Planning Commission

Regular Monthly Meeting

Tuesday, Sept 9, 7:00 PM

Grafton Town Hall 2nd Floor

<https://us06web.zoom.us/j/81340393010?pwd=TDk5Y3FDaUNYNVBHNmRRVGnWbWRiZz09>

Planning Committee: Matt Siano, Eric Stevens, Ron Pilette Buzz Fisher,

Absent: Les Schwalb

MINUTES

1. Call to Order

The meeting was called to order at 7:00 PM.

2. Approval of Agenda and Minutes

The agenda for the meeting was reviewed and approved. Minutes from the August meeting were presented and approved.

3. Water and Wastewater Ordinance

Discussion included updates on RFP responses for water testing, clarification of roles (Administrator vs. Administrative Officer), and hydrologist input on aquifer and sampling approaches. Committee members emphasized the importance of distinguishing between surveillance testing and remediation responsibilities.

4. Water Testing RFPs

Three proposals are anticipated by the September 12 deadline. The Planning Commission agreed to meet on Monday, September 15 at 4:00 PM to review proposals before forwarding recommendations to the Selectboard. Discussion included point systems for evaluation, grant fund limitations, and the necessity of clear separation between testing and remediation funding.

5. Municipal Planning Grant

The Commission discussed the upcoming November 3 deadline for applications. Key points included compliance with recent legislation, the need for regional planning support, and requirements for match funding. Members emphasized preparing a clear scope focused on updating the Town Plan.

6. Emergency Management Plan

Updates were shared regarding hazard mitigation, flood resilience, and FEMA reporting. The Commission noted the need for clearer appendices and procedures to support future emergency declarations and recovery funding.

7. Other Business

General updates included coordination with regional planning staff, follow-ups on previous testing, and planning for future meetings.

9. Next Meeting

The next regular Planning Commission meeting will be held on October 14, 2025. A special meeting will be held on September 15, 2025, at 4:00 PM to review water testing RFPs.

10. Adjournment

The meeting was adjourned at 8:15