

MINUTES SPECIAL SELECTBOARD MEETING
Grafton Town Hall Upstairs In Person/Live
With accommodation for persons unable to attend in person via interactive Zoom

Monday, April 8, 2024, 5:00 pm

Present at the meeting in the Town Hall:

Selectboard: Chair Joe Pollio, Vice Chair Cathy Siano-Goodwin, John Gregory, and Steve Sargent

Also: Morgan Wilbur

Present online: FactTV, Dottie Cannon, Hardy Merrill, and Charlie Bonin

1. Call to order: The Chair called the meeting to order at 5:00 pm.

2. Adopt Agenda: Morgan Wilbur requested the agenda be amended to include a discussion about payment for the 4x4 Wheel Loader as well as a vote on the line of credit that is available to the Town. Cathy Siano-Goodwin also requested to speak on a Personnel concern.

It was moved by Cathy Siano-Goodwin, seconded by John Gregory to adopt the agenda as amended. Motion passed unanimously.

3. Award Tom Bell Road Culvert #1 Bid: Joe Pollio said there were concerns that if a contractor did not order the box culvert by the end of the week, it would delay the project and potentially not be able to be complete within the 2024 season. Morgan Wilbur said she and Bill Kearns reviewed the bids that were submitted and recommended the Selectboard award the lowest bidder, Jamie Gregory Trucking & Excavating.

It was moved by Cathy Siano-Goodwin, seconded by Steve Sargent to accept the bid of \$208,000 from Jamie Gregory Trucking & Excavating, LLC for the Tom Bell Road Culvert #1 project. Motion passed unanimously by a vote of 3-0 with one abstention (John Gregory).

5. Payment of the 4x4 Wheel Loader: John Gregory stated he had not realized how much interest would need to be paid if the Town were to lease the loader. He estimated approximately \$40,000 would be paid in interest. He recommended purchasing the loader in full to avoid the interest expense. Morgan Wilbur said she spoke with the Volvo dealership that day and they said payment would be due upon delivery. They estimate the loader would be delivered in late June – early July but there is a possibility that it could be sooner. Wilbur spoke with Kim Record, Town Treasurer, and no matter when the loader gets delivered, the money would need to be borrowed from the line of credit that is available.

It was moved by Cathy Siano-Goodwin, seconded by John Gregory, to purchase the Volvo loader in full rather than leasing. Motion passed unanimously.

4. Line of Credit with Community Bank: Morgan Wilbur explained that Community Bank contacted Kim Record and asked that the Selectboard approve changing the interest rate on the \$1,000,000 line of credit from 5.28% to 3.99%. In addition to that, Wilbur recommended authorizing Record to sign the allonge that would be attached to the note for the Town. Cathy Siano-Goodwin asked if Record was bonded to protect the Town. Wilbur would need to check on that.

It was moved by Cathy Siano-Goodwin, seconded by John Gregory, to approve the interest change from 5.28% to 3.99% for the \$1,000,000 line of credit with Community Bank and to authorize Town Treasurer, Kim Record, to sign the allonge for attachment to the note. Motion passed unanimously.

(Note: After the meeting, Morgan Wilbur confirmed that Kim Record was bonded and that \$100 is built into the annual budget for this purpose)

6. Committee Reports

Personnel Committee: Cathy Siano-Goodwin expressed concerns about the Highway Crew all taking the same day off. John Gregory said that the highway crew members (David Rogers and Lain Stevens) need to get prior approval from their supervisor, Colby Record and that Record needed to get approval from the Selectboard to take a day off. Siano-Goodwin felt as though they should not all take the same day off at a time. Joe Pollio said they are always on-call, so he didn't see an issue. Siano-Goodwin said she feels there are several roads that should be graded. Gregory said if the road is dry, there should be no reason why they couldn't grade. Siano-Goodwin said she hopes they can get onto a schedule to take care of the roads. She also asked who is responsible for cleaning up a fallen tree if it is not tangled with wires. Morgan Wilbur said if the tree falls into the town road, the Highway Crew is responsible for cleaning it up.

Joe Pollio mentioned the need for another Personnel Committee member. Morgan Wilbur reminded the Selectboard that a 5th board member would be voted on in June. Pollio felt that was too long to go without a 2-member Personnel Committee. Pollio recommended Steve Sargent fill the role.

It was moved by Cathy Siano-Goodwin, seconded by Joe Pollio, to appoint Steve Sargent to fill the vacant spot on the Personnel Committee. Motion passed unanimously.

7. Other Business: There was no Other Business.

8. Next regular meeting: Monday, April 15, 2024, at 6 pm.

9. Adjourn. It was moved by Cathy Siano-Goodwin, seconded by John Gregory, to adjourn the meeting at 5:22 pm. Motion passed unanimously.

Respectfully submitted,

Morgan Wilbur
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