

GENERAL PROVISIONS

BID SUBMISSION AND INSURANCE: Bids will be received in the Town Administrator’s office until 3:00 p.m. on December 14, 2023. All bids shall be submitted in an envelope marked on the outside with the words “**Stone Wall at Village Pump**”. The successful firm will provide satisfactory evidence of insurance prior to the award including:

1. Contractor’s Liability Insurance and Worker’s Compensation in compliance with Vermont statutory limits.
2. Contractor’s General Public Liability and Property Damage Insurance, including vehicle coverage issued to the Contractor and protecting him from all claims for personal injury, including death, and all claims for destruction of or damage to property, arising out of or in connection with any operations under the Contract Documents, whether such operations be by himself or by any subcontractor under him or anyone directly or indirectly employed by the Contractor or by a Subcontractor under him.

Insurance shall be written with a limit of liability of not less than \$200,000 for all property damages sustained by any one person in any one accident; and a limit of liability of not less than \$200,000 aggregate for any such damage sustained by two or more person in any one accident.

EVALUATION AND SELECTION CRITERIA

The Town will consider the following criteria when evaluating and selecting proposals:

- Price
- Clarity and completeness of submitted proposal
- Bidder’s ability to perform within the specified time limits
- Bidder’s experience and reputation
- Quality of materials and services specified in the bid
- Bidder’s ability to meet other terms and conditions, including insurance requirements
- Bidder’s ability to provide future services, maintenance, and support
- Bidder’s financial stability
- Any other factors that the Town determines are relevant and appropriate in connection with a given project or service

NOTIFICATION TO BIDDERS

The Town will notify the appropriate successful contractor of the Town’s selection as soon as possible following the Selectboard’s vote on acceptance of the bid and awarding of a contract.

CONTACT INFORMATION:

Primary Contact

Mike Faulkner, Road Foreman

Phone: 802-843-2456

Email: highway@grafftonvt.org

Secondary Contact

Morgan Wilbur, Town Administrator

Phone: 802-843-2552

Email: townadmin@grafftonvt.org