

**MINUTES SELECTBOARD ORGANIZATIONAL MEETING**  
**Grafton Elementary School**

**Tuesday, March 7, 2023**

Present at the meeting at the Grafton Elementary School:

Selectboard present: Chair Joe Pollio, Vice Chair Cathy Siano-Goodwin, John Gregory, and Rich Thompson

Selectboard present online: Seth Pajcic

Also: Morgan Wilbur, Town Administrator

Prior to the start of the meeting, Kim Record had Joe Pollio take an Oath of Office which was done in-person. Record also had Seth Pajcic take an Oath of Office which was done via Zoom.

1. Call to order: Town Administrator Morgan Wilbur called the meeting to order at 8:08 pm.
2. Adopt Agenda: It was moved by John Gregory, seconded by Cathy Siano-Goodwin to adopt the agenda. Motion passed unanimously.
3. Election of Chair: It was moved by John Gregory, seconded by Seth Pajcic, to elect Joe Pollio as Chair of the Selectboard. Motion passed unanimously.

After election of the Chair, the Chair presided.

4. Election of Clerk: Joe Pollio asked Rich Thompson if he would like to continue as the Selectboard Clerk, to which Thompson agreed.

It was moved by John Gregory, seconded by Cathy Siano-Goodwin, to elect Rich Thompson as Selectboard Clerk. Motion passed unanimously.

5. Election of Vice Chair: Cathy Siano-Goodwin expressed interest in continuing as the Vice Chair of the Selectboard.

It was moved by John Gregory, seconded by Seth Pajcic, to elect Cathy Siano-Goodwin as the Vice Chair of the Selectboard. Motion passed unanimously.

6. Appointment of Personnel Committee—two Selectboard Members: Cathy Siano-Goodwin had been on the Personnel Committee and agreed to continue.

It was moved by Cathy Siano-Goodwin, seconded by John Gregory to elect Seth Pajcic to the Personnel Committee, in addition to Cathy Siano-Goodwin. Motion passed unanimously.

7. Appointment of Committees: John Gregory mentioned having assigned committees can be challenging at times because of schedule conflicts or interest on specific projects. Gregory

thought it would be beneficial to appoint committee members as projects and issues arise, rather than having standing committees; aside from the Personnel Committee.

8. Set meeting schedule: It was moved by Cathy Siano-Goodwin, seconded by John Gregory, to set the Regular Selectboard Meetings on the 1<sup>st</sup> and 3<sup>rd</sup> Mondays at 6 pm in the Town Hall upstairs and on Zoom. When a meeting is on a holiday, the meeting will be moved to the following day (Tuesday) at the same time. Motion passed unanimously.

9. Adopt Rules of Procedure: There was some discussion regarding the Public Comment section. Rich Thompson raised the question if there was a time limit the public had to talk. Joe Pollio said there was not, but it hadn't seemed to be an issue in the past. Pollio mentioned the board would acknowledge and thank the public if they had a comment and then add their concern to the next regular agenda to allow other members of the public to attend if they had input as well.

It was moved by John Gregory, seconded by Seth Pajcic, to adopt the Rules of Procedure which was adopted by the Selectboard on February 19, 2018. Motion passed unanimously.

10. Authorize Town Administrator to sign contracts, agreements, etc. after approval by Selectboard: It was moved by John Gregory, seconded by Cathy Siano-Goodwin, to authorize Morgan Wilbur the authority to sign contracts, agreements, etc. after approval by the Selectboard. Motion passed unanimously.

11. Set places for posting: Morgan Wilbur said she had been posting notices and agendas on the bulletin boards outside of the Town Office, on the bulletin board inside the lobby of the Town Office, and at the library. Discussion ensued regarding moving forward with having the *Vermont Journal* publish notices if necessary. Wilbur said that bids, for example, are required to be in print form which would be the *Vermont Journal* or *The Grafton News*. The only hesitation with *The Grafton News* is that it is published monthly and therefore is not always timely. Cathy Siano-Goodwin asked Wilbur to research if the *Vermont Journal* is delivered to Grafton residents.

It was moved by Seth Pajcic, seconded by Cathy Siano-Goodwin, to declare that the bulletin boards inside and outside the Town Hall, the library, and the Town website be used as the places for posting notices and to designate *The Grafton News* for local notices and *Vermont Journal* as papers of record. Motion passed unanimously.

12. Distribute 2023-2024 Timeline: It was moved by Rich Thompson, seconded by John Gregory to approve the 2023-2024 Selectboard timeline as presented. Motion passed unanimously.

13. Selectboard Educational Forum: Morgan Wilbur said that the Selectboard Essentials training will take place in-person at Vermont Technical College on Saturday, March 25<sup>th</sup> from 10 am to 2 pm. Wilbur said there would also be a virtual question-and-answer session on Thursday, March 30<sup>th</sup> at 11 am. Seth Pajcic, Cathy Siano-Goodwin, and Morgan Wilbur will attend the in-person training session.

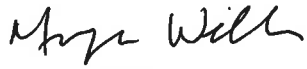
14. Public Comment: There was no discussion.

15. Other Business: Discussion ensued regarding the intersection in Cambridgeport. Cathy Siano-Goodwin asked what the plan would be for that meeting. Rich Thompson noted that whatever comes from the meeting should be final because constant changes are not beneficial. John Gregory mentioned that the main issue is lack of enforcement. He suggested Morgan Wilbur ask the Sheriff's department to prioritize patrolling in that intersection rather than on Hinkley Brook Road, for example.

16. Next regular meeting: Monday, March 20, 2023, at 6 pm.

17. Adjourn. It was moved by Rich Thompson, seconded by John Gregory, to adjourn the meeting at 8:37 pm. Motion passed unanimously.

Respectfully submitted,



Morgan Wilbur