

MINUTES SELECTBOARD MEETING
Grafton Town Hall Upstairs In Person/Live
With accommodation for persons unable to attend in person via interactive Zoom

Tuesday, January 3, 2023, 6:00 pm

Present at the meeting in the Town Hall:

Selectboard: Chair Joe Pollio, John Gregory, Suzanne Welch, and Rich Thompson

Also: Dottie Cannon, Mike Faulkner (Interim highway foreman), and Morgan Wilbur (Town Administrator)

Present online: Vice Chair Cathy Siano-Goodwin, Liisa Kissel, Nancy Merrill, Hardy Merrill, and FactTV

1. Call to order: The Chair called the meeting to order at 6:00 pm.
2. Adopt Agenda: It was moved by Suzanne Welch, seconded by John Gregory to adopt the agenda. Motion passed unanimously.
3. Approve Minutes of the December 19, 2022, Public Hearing meeting: It was moved by Cathy Siano-Goodwin, seconded by Suzanne Welch, to approve the minutes of the December 19, 2022, Public Hearing meeting. Motion passed unanimously.
4. Approve Minutes of the December 19, 2022, meeting: It was moved by Rich Thompson, seconded by John Gregory, to approve the minutes of the December 19, 2022, meeting. Motion passed unanimously.
5. Highway Report: Interim Highway Foreman, Mike Faulkner reported that there were very minimal washouts during the most recent rainstorm. On December 23rd, one of the town trucks slid off the road and needed to be towed out. John Gregory asked if the “stop ahead” sign had been posted in Cambridgeport yet. Faulkner said that they hadn’t had time but will put it up as soon as they can.
6. Clerk/Treasurer: Kim Record was absent. Joe Pollio reported that Arol Ward passed away on Saturday. The family has requested they do a full burial for him at the Houghtonville Cemetery on Thursday, January 5th. Austin Powers, the Cemetery Sexton, has approved this.

It was moved by John Gregory, seconded by Suzanne Welch to approve the burial of Arol Ward in the Houghtonville Cemetery on Thursday, January 5th. Motion passed unanimously.

7. Committee Reports:

Cemetery Committee: Tim Mueller responded regarding the Burgess Cemetery expansion. Mueller will be in town next week to look at the property. Morgan Wilbur will notify Mueller that John Gregory and Joe Pollio would be available to discuss options going forward.

Highway Committee: There was some discussion regarding the new traffic pattern at the Cambridgeport Bridge. Morgan Wilbur reported that there had been some concern from residents who live in the area about people not seeing the stop sign and speeding through the intersection. Wilbur will respond to the family and notify them that a “stop ahead” sign will be posted in the near future.

Parks Committee: Suzanne Welch reported that Morgan Wilbur is working on the RTP grant for the learning center. Welch thanked the highway department for plowing the Village Park parking area and mentioned there may be 2 new VAST snowmobile trails going in.

Personnel Committee: Cathy Siano-Goodwin said the reviews for Morgan Wilbur and Colby Record took place. They also went over their goals for the upcoming year. Suzanne Welch reminded the board that the Personnel Committee was reviewing the Personnel Policy and will be prepared with corrections at the next regular meeting.

Buildings Committee: Joe Pollio said the flooring for the lobby had not been installed. The inspection for the elevator would take place once the flooring was complete. Rich Thompson said he contacted James & James regarding the heat pump and boilers. The committee will continue to look into the problem since he had not heard back from James & James.

Water Wastewater Committee: The committee heard back from Erin Moore from Tighe & Bond, Moore reported they were going to talk to someone from the state to see what the options were moving forward. They had not anticipated the poor results from the Alpine Field test pits.

8. Other Business: Morgan Wilbur presented a financial report form from FEMA. Wilbur requested signing authority to ensure the Town gets the funds from the July 2021 storm.


It was moved by John Gregory, seconded by Rich Thompson, to grant Morgan Wilbur authority to sign the FEMA financial report form effective on Thursday, December 29, 2022. Motion passed unanimously.

9. Public Comment: There was no Public Comment.

10. Next regular meeting: Tuesday, January 17, 2023, at 6 pm.

11. Adjourn. It was moved by Suzanne Welch, seconded by John Gregory, to adjourn the meeting at 6:20 pm. Motion passed unanimously.

Respectfully submitted,


Morgan Wilbur