

**GRAFTON OUTGOING SELECTBOARD MEMBERS TO SITTING
SELECTBOARD MEMBERS COMMUNICATION POLICY**

Purpose: The purpose of this policy is to ensure the smooth transition of the old Select Board to the new Select Board after Town Meeting Day.

Application: This policy shall apply to applicable selectmen as outlined below.

At a regularly scheduled Grafton Select Board meeting in February of each year, the Chairman shall put on the agenda an agenda item allowing for discussion about unresolved issues. At this discussion, outgoing selectpersons or *potentially* outgoing selectpersons shall share information on projects or situations entrusted to them. Updates, deadlines, and any other pertinent information shall be communicated to the Town Administrator and to those Select Board members whose term extends beyond Town Meeting Day.

ADOPTED this 28th day of January, 2008 in Grafton, Vermont.

Christopher J. Moore

Harold Lyne

Stan Mack

Jay A. Karpun

David P. Reynolds