**Grafton Planning Commission**

Regular Monthly Meeting

Tuesday May 10, 2022 6:30 PM

Grafton Town Hall 2nd Floor

Not ADA Compliant Please provide notice should access or assistance to the meeting be required

**May AGENDA Minutes Draft**

1. **7:09 Call to Order**

**Members present: Eric Stevens, Matt Siano, Ron Pilette, Seth Pajcic, Lester Schwalb**

Approval of Agenda

1. Approval of April 19, 2022 Meeting Minutes

**Tabled as there was no quorum**

1. New Members Welcome ,Introduction, Organization

**New Member Introductions and general discussion of Planning Commission duties and expectations.**

**Town Plan was explained and discussed as one of the main functions of the Planning Commission. Discussion included the chapters and mapping and how it impacts the Town moving forward while preserving it’s past history.**

**Seth to Chair meeting, Matt to take minutes**

1. Agenda Items and Time Lines to move forward on

Planning Commissions Expectations and Duties

Flood Regulations

**Eric to continue with due diligence regarding flood regs to WRC**

**The following additional agenda review topics were discussed for new member familiarization**

Act 250 State Revisions – Impact on Town Plan

**There will be more to follow from the state with regard to future act 250 permitting for developments.**

Natural Resources Review and Act 171 impact

**Discussion included potential landowner and town easements for maintaining wildlife corridors and forest blocks**

Water/ Wastewater – Include with Natural Resources in Town Plan

**Eric and Matt explained the Water Wastewater Committee research during 2018-2021**

**Engineering Studies by Otter Creek and Tighe and Bond were discussed along with the new Study in progress. Matt will follow up on where the new Tighe and Bond study stands and what the timeline will be. It was agreed that the PC should take on the findings of the study and work with Tighe and Bond regarding educational information to the town as it becomes available.**

1. Long Range Planning Calendar

Budget

**There is currently a budget figure of either $500 or $1000 available for training purposes and potentially clerical minute taking for meetings. Ron will check on the budgeted figure on hand and as well research options for someone to assist at meetings for minutes recording.**

Grants

Deadlines to meet monthly and annually, WRC Regional meetings

PC Member Terms

1. Unfinished Business

**Need to determine budget for help with minutes taking and Chair designation moving forward.**

**WIFI network still needs to be improved upon as soon as possible as virtual meeting disconnected after 20 minutes. It will be important to be able to have WIFI for research and information sharing at meetings.**

**Finalize the time line information for PC calendar**

1. New Business

**All agreed to go to a 7:00 meeting start time for the summer months**

1. Public Comment

**No Public Comment**

**Next Scheduled Meeting June 14 , 2022 7:00 PM Adjornment 9:08**