**MINUTES SELECTBOARD MEETING**

**Grafton Town Hall Upstairs In Person/Live**

**With accommodation for persons unable to attend in person via interactive Microsoft Teams**

**Monday, October 4, 2021, 6 pm**

Present at the meeting in the Town Hall:

Selectboard: Joe Pollio (Chair), John Gregory, Cathy Siano-Goodwin, and Suzanne Welch. On-line: Sue Allen-Picone

Also: Dottie Cannon, Don Dougall, Joan Lake, Danny Taylor (Highway Foreman), and Bill Kearns (Town Administrator).

Present online: Wendy Martin, Amber Stevens, Hardy Merrill (Lister and Chair of Capital Budget Committee), Kim Record (Clerk/Treasurer), Nancy Merrill, and Fact8TV.

1. Call to order: The Chair called the meeting to order at 6:01 pm.

2. Adopt Agenda: It was moved by John Gregory, second Suzanne Welch to adopt the agenda as presented. Motion passed unanimously.

3. Approve minutes of the September 20, 2021. Motion by Suzanne Welch, second John Gregory to approve the minutes of September 7, 2021, as presented. Motion passed unanimously.

4. Highway Report – Danny Taylor presented this item.

* + Townshend Road has had the paving that was damaged cut out and removed. Sunapee Paving is to be here on Monday the 11th before noon to pave the 400 +/- foot section, while leaving one land open. Today Jamie Gregory finished up the culvert that needed replacing in that section.
	+ Route 121 E. No word from Bazin on when they will be here. The need to mill the section from Gates to the Bridge and then pave all of it.
	+ Last of the flood work should be done this week, have some culverts on Fisher Hill to complete.
	+ As to last meeting the approval of the culverts on Middletown Rd and Wright Orchard Rd Scott Jensen said the permits are good for 5 years, so per the motion made the culverts will be replaced next year and should be budgeted for then.
	+ Bill Kearns stated there was to be a parade on Sunday Oct 24th from 12:30 to 1 PM in honor of Walter Critchfield who passed away this past week. He has asked, at the request of June Lupiani and Joan Lake, Fire and Rescue to block off the roads that would be used, including all four in the village if they wished. He asked that the SB approve closing of all village roads, depending on the wishes of Fire and Rescue and the organizers, for that period 12 to 1 PM for the parade. That motion was made by Suzanne Welch, second Cathy Siano-Goodwin. Motion passed unanimously.
1. Clerk/Treasurer - 1st Quarter Balance Sheet and Expenditures. Discussion. Kim stated she had sent out those sheets and had nothing to add and asked if there were questions on them. Joe Pollio stated they were straight forward, and all agreed. Kim agreed and said for the most part they showed expenditure of about ¼ as they should. Kim was asked about her new grandchild. Kim responded Asher is doing well 6 pound 10 ounces and a good boy and she and his sisters were enjoying the time with Grammy.
2. Appoint the Members of the Capital Budget Committee for work on 2022-23 Budget. Those offering to serve were: Kim Record, Cynthia Gibbs, Hardy Merrill, Joe Pollio, John Gregory, and Danny Taylor. Motion to appoint Kim Record, Cynthia Gibbs, Hardy Merrill, Joe Pollio, John Gregory, and Danny Taylor to the 2022 budget year Capital Budget Committee was made by John Gregory, second Cathy Siano-Goodwin. Motion passed unanimously.
3. Committee Reports:
	* Cemetery committee. Joe Pollio stated that he and J
	* ohn Gregory are setting a time to meet with Bruce Jones, abutting landowner of Houghtonville Cemetery. Hope to meet this week while he is here in Grafton. Next meeting must address and resolve the issue of cemetery operations going forward.
	* Highway committee. Nothing now, will discuss quarterly next meeting.
	* Parks committee. Nothing
	* Personnel committee. Meet with highway this week and town administrator soon. Personnel policy next meeting.
	* Buildings committee: Architect Contract for TH Elevator Project. Building Committee Sue Allen and Cathy Siano-Goodwin along with Kim Record and Bill Kearns went over the bid of the architectural firm Lacey Thaler Reilly Wilson with architect Jeff Martell AIA, Grafton resident, and then met virtually with Daniel Wilson of Lacey Thaler Reilly Wilson and discussed the bid. At that meeting Daniel Wilson offered to send us a proposed AIA contract for us to consider. The committee and Jeff Martell each separately reviewed the contract, and all found it to be good, and recommend its execution. Joe Pollio added that we had VLCT and CPA advice that the use of ARPA money for this project fit the ARPA guidelines. Motion by Cathy Siano-Goodwin, second John Gregory to approve the contract with Lacey Thaler Reilly Wilson for the Town Hall elevator project and to authorize the Town Administrator, William G. Kearns, to execute the contract on behalf of the Town of Grafton. Motion passed unanimously.
	* Water Wastewater committee. Joe Pollio and Sue Allen will meet virtually with Tighe and Bond’s Erin Moore and State agency representatives concerning the current status of the water wastewater project and the way forward. Don Dougall asked if he could join the meeting and was told yes. Though it is a virtual meeting it will be held in the Town Hall upstairs at 9:30 AM on Wednesday October 6, 2021.
4. Other Business.

9. Public Comment: Amber Stevens reminded all of the Firemen’s Fall Sale to be held this coming Weekend. She stated that they would be placing cones in the road, as they have done in the past to let passerby know there might be people or slow-moving cars in the area. The Selectboard welcomed the Sale and had no objections to the use of the traffic cones. Hardy Merrill opined out loud to the Selectboard: “You are doing a good job.” Thank you was the reply.

10. Date of Next Meeting: Monday October 18, 2021, at 6 pm at the Town Hall and on Microsoft Teams.

11. Adjournment: It was moved by Suzanne Welch, second John Gregory to adjourn the meeting. The motion passed unanimously, and the meeting was adjourned at 6:25 pm.

Respectfully submitted,

William G. Kearns