**MINUTES SELECTBOARD SPECIAL MEETING**

**Grafton Town Hall Selectboard Room In Person/Live**

**With accommodation for persons unable to attend in person via interactive Microsoft Teams**

**Monday, July 26, 2021, 9 AM**

Present at the meeting in the Town Hall, were:

Selectboard: Joe Pollio, John Gregory, and Cathy Siano-Goodwin

Also present: Bill Kearns town Administrator

Present via MicroSoft Teams: Sue Allen-Picone and Suzanne Welch.

1. Call to order: Meeting was called to order by the Chair at 9:05 AM
2. Adopt Agenda. Motion by Cathy Siano-Goodwin, second john Gregory to adopt the agenda as presented. Motion passed unanimously.
3. Heat Pump Installation – Receive and Discuss Estimates for Installation of Heat Pumps in Town Hall Upstairs and Post Office, and award job. The chair made introductory remarks concerning the reason for the Special Meeting and then called on Cathy Siano-Goodwin of the Buildings Committee to lead the discussion. Cathy stated that there were three estimates to present. John T’s Appliance and Repair, LLC which includes the electrical work, Hallock Electric LLC. and Coleman Plumbing & Heating, Inc. the latter two did not include electrical, thus the estimate from AJP Electric, LLC
   * The estimate from John T’s Appliance and Repair, LLC which includes the electrical work, $16,145.00
   * Hallock Electric LLC. without electric $15,547 + AJP Electric at circa $1600 = $17,147.00; and
   * Coleman Plumbing & Heating, Inc. $13,990.00 + AJP Electric at circa $1600 = $15,590

The Chair declared that Coleman is the lowest estimate, and had installed the heat pump units in the first floor of the Town Hall satisfactorily. There was no other discussion. John Gregory made the motion, second Cathy Siano-Goodwin to accept the estimate of Coleman Plumbing & Heating, Inc. In the discussion all the Selectboard members agreed that Coleman was a good choice. The Chair called the question and the motion passed unanimously. It was asked when Coleman could commence, and Bill Kearns reported the Brent Coleman stated it depended on how soon he could get the equipment delivered, and that Gus Plummer could do the Electric before Coleman began installation, provided they coordinated the electrical work.

1. Next Regular Meeting – August 2, 2021 @ 6:00 PM.
2. Adjourn. Motion by John   
   Gregory, second Cathy Siano-Goodwin to adjourn the meeting at 9:15 AM. Motion passed unanimously.

Respectfully presented,

William G. Kearns