**Minutes of Board of Civil Authority Meeting**

**Grafton Town Hall Upstairs In Person/Live**

**With accommodation for persons unable to attend in person via Microsoft Teams**

**Tuesday, July 6, 2021**

Members present: Sue Allen-Picone, Sam Battaglino, John Gregory, Pamela Johnson-Spurlock, Wendy Martin, Joe Pollio, Cathy Siano-Goodwin, Chris Wallace, Suzanne Welch, and Kim Record, Clerk.

Members absent: David Whittall.

Also present via Microsoft Teams: Nancy Merrill and Charles Bonin.

1. Call to order: BCA Clerk Kim Record called the meeting to order at 5:03 pm and noted for the record that the meeting was duly warned and a quorum was present.

2. Elect officers: It was moved by Wendy Martin, seconded by Pamela Johnson-Spurlock to nominate Chris Wallace as chair. Nominations were closed and there was no discussion; motion passed unanimously.

It was moved by Pamela Johnson-Spurlock, seconded by Chris Wallace to nominate Wendy Martin as vice chair. Nominations were closed and there was no discussion; motion passed unanimously.

3. BCA Oath and Overview of Appeal Process: Chair Chris Wallace read the following oath to the board: “Do you swear to hear and determine all matters at issue between taxpayers and listers submitted for your decision?” All members agreed and signified by saying “aye.”

It was moved by Wendy Martin, seconded by Joe Pollio to adopt the VLCT Model Rules of Procedure. Motion passed unanimously. Wallace noted that appellants will receive copies of the rules and the rules will also be posted on the Town’s website.

Kim Record said that the window for filing appeals was closed and that there were two appeals. Each hearing will have a time limit of 15 minutes. After discussion, it was moved by Kim Record, seconded by Pamela Johnson-Spurlock to hold the two hearings on Thursday, August 12, 2021 beginning at 6 pm. Motion passed unanimously.

4. Full reading of the voter checklist in accordance with “Certification of Completion of Biennial Purge of the Checklist 17 V.S.A. 2150d (7).”

At this point in the meeting, Chris Wallace read the entire voter checklist aloud. Kim Record said that because all voters now receive a mail-in ballot automatically, if any of the following challenged voters does not respond, they will not receive a ballot. The deadline to certify the checklist and mail it to the Secretary of State’s office is September 15, 2021.

It was moved by Pamela Johnson-Spurlock, seconded by Joe Pollio to challenge the following voters. Motion passed uanimously. Clerk Kim Record will send a challenge to each of the following:

Paula Arnold; Stephen Brown; Michelle Cavanaugh; Mary Clemente; Teresa Daigle; Elise D’Aquino; John Deming; Kathleen Doyle (removed); Katherine Gabriel; Charles Gates (deceased); Elena Georgiou; Angel Gross; Josh Hearne; Laura Jorstad; Mariah Lique; Emma Lisle; [check spelling on Phineas Walker Looije]; Ashlee Metcalf; Ryan McGrath; Margaret O’Keefe; Joseph H. Plummer; Daina Ricketts; Pauline Riendeau; Anthony Siano; Marc Small; Joe Valente; Nanae Valente; Justin Vieu; Wyatt Wilbur; Nicolas Willard; Charles Wojack; Charles Woodman.

5. Public Comment: There was no public comment.

6. Other Business: There was no other business.

7. Adjournment: It was moved by Pamela Johnson-Spurlock, seconded by Wendy Martin to adjourn the meeting. Motion passed unanimously. Meeting was adjourned at 5:53 pm.