**MINUTES SELECT BOARD MEETING**

**Regular – Via Microsoft Teams**

**Very Limited “Live” attendance upstairs Town Hall**

**Monday, March 15, 2021 @ 6:00 PM**

Present at the meeting in town Hall were Joe Pollio, Cathy Siano-Goodwin, John Gregory, and Sue Allen. Also present via Microsoft Teams was Suzanne Welch.

Resident present in the Hall: Dottie Cannon and Town Administrator Bill Kearns. Residents present on Microsoft Teams: Amber Stevens, Hardy Merrill and Nancy Merrill, Wendy Martin, Charles Bonin, Al Sands, Mike Field, Margo Matt, Kim Record Clerk/Treasurer and Danny Taylor Highway Foreman.

Also present FACT8 TV.

1. Call to order. The Chair called a meeting to order at 6:00 PM.
2. Adopt Agenda. Motion by Cathy Siano-Goodwin, seconded by Sue Allen to adopt the agenda as presented. Motion passed unanimously.
3. Approve Minutes of March 1 and March 2, 2021. The Minutes of March 1 were presented. On motion by Sue Allen, second John Gregory the minutes were approved as presented by unanimous vote.   
   The Minutes of March 2 were presented. John Gregory had a correction to #4 regarding the election of Clerk and Bill Kearns asked to add the phrase “…that is, first and third Mondays at 6 PM, with exception, and, for now (Gov’s Emergency Declaration and Act 62), site is on Microsoft Teams.” to the next to last sentence in #10. Motion by Cathy Siano-Goodwin to approve the minutes as corrected, second John Gregory and, as corrected, the minutes were unanimously approved.
4. Committee Reports:
   * Parks: Sue Allen reported the Parks Committee will meet on Friday morning in the Town Hall to talk about going forward with work in the park including discussion about the trails and other potential works.
   * Highway: John Gregory stated that, on Thursday, he and Suzanne Welch would tour the roads together and discuss Highway issues. John would show Suzanne the infrastructure and whatever areas of Highway she wished.
   * Cemeteries: Joe Pollio stated that he and John would survey the cemeteries and talk with Walter Critchfield regarding work that was needed to be done on the cemeteries. There are some fences that need work. Bill Kearns will look at Houghtonville Cemetery and contact the neighbor about the Town acquiring property from him for the cemetery.
   * Water Wastewater Committee. Suzanne asked that this be put on the April 5 agenda for discussion of status, appointments and for a report from the Committee. It was agreed that it would be on the agenda.
5. Highway:
   * Roads have again congealed with the cold weather, and they would work with smoothing them for the next few days.
   * Excess Weight permits, Bazin Bros, Cardinal, David Chaves Exc., Dead River, Gurney Bros., Ivor Stevens, McCollough Crushing, and St Pierre. All of the application had paid fees and Certificates of Insurance. On Motion by John Gregory, second Cathy Siano-Goodwin each of the requested Excess Weight permits were unanimously approved.
6. Clerk/Treasurer: Kim Record said she had sent the AB the Balance Sheet and Budget sheets in midweek last week and asked for any clarifications on them. There were none. On query from the Board, she said the quarterly for the fourth quarter would be presented to the Board soon.
7. Liquor Licenses:
   * MKT (3) Market, Restaurant inside and Area for seating outside. Motion by Sue Allen, second Cathy Siano-Goodwin to approve the three licenses for MKT. Motion passed unanimously.
   * Windham Foundation: Old Tavern: (5) North and east porches, Main and Barn restaurant, Bar in hotel, Bar in Barn. Suzanne Welch abstained from discussion and vote on this item. Motion by Sue Allen, second Cathy Siano-Goodwin to approve the three licenses for the Windham foundation. Motion passed 4-0 with Suzanne Welch abstaining.

The members present then executed each of the 8 licenses. Suzanne Welch will sign the MKT licenses later.

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| **POSITION** | **PERSON APPOINTED** | **Term Length** | **Year Appted** | **Expires** |
| Grafton Planning Commission | Eric Stevens | 4 yr. | 2021 | 2025 |
| Grafton Planning Commission | Dave Culver | 4 yr. | 2021 | May 1 2021 |
| Grafton Development Review Board | Steve Fisher | 3 yr. | 2021 | 2024 |
| Grafton Development Review Board | VACANT | 3 yr. | 2021 | 2024 |
| Grafton Development Review Board | John Gregory, Alternate | 3 yr. | 2021 | 2024 |
| Cemetery Agent | Walter Critchfield | 3 yr. | 2021 | 2022 |
| Constable | Michael Waysville | 1 yr. | 2021 | 2022 |
| Council on Aging | Mary Howard Feder | 1 yr. | 2021 | 2022 |
| Dog Census | Kimberly Record | 1 yr. | 2021 | 2022 |
| Dog Census | Michelle Dolloph | 1 yr. | 2021 | 2022 |
| Emergency Management Coordinator | Amber Stevens | 1 yr. | 2021 | 2022 |
| Emergency Management Director | Bill Kearns | 1 yr. | 2021 | 2022 |
| Emergency Management Dep. Director | Eric Stevens | 1 yr. | 2021 | 2022 |
| Energy Officer | Eric Stevens | 1 yr. | 2021 | 2022 |
| Fence Viewers | Listers | 1 yr. | 2021 | 2022 |
| Inspector of Lumber | Tracy Lake | 1 yr. | 2021 | 2022 |
| Tree Warden | VACANT | 1 yr. |  |  |
| Road Commissioner | Select Board | 1 yr. | 2021 | 2022 |
| Solid Waste District Rep.\* | Cynthia Gibbs | 1 yr. | 2021 | 2022 |
| Solid Waste District Rep.\* | Kimberly Record | 1 yr. | 2021 | 2022 |
| WRC Representative | Eric Stevens | 1 yr. | 2021 | 2022 |
| WRC Representative | VACANT | 1 yr. | 2021 | 2022 |
| Pound (This is contracted - up in July) | Windham County Humane Society | 1 yr. | 2021 | 2022 |
| **\*Forms Need to be filled out for the appointments of Town Health Officer and Solid Waste Representatives** | | | |  |

1. Appointments: Bill Kearns presented the list and read through the appointments. This is the list:

Motion by Sue Allen, second Cathy Siano-Goodwin. to appoint the named persons to the position for the term as presented. Motion passed unanimously.

1. There was no other business nor Public Comment.
2. Date of Next Meeting – April 5, 2021 @ 6:00 PM.
3. Adjourn Motion by Cathy Siano-Goodwin, second John Gregory to adjourn at 6:22 PM.

Respectfully presented,

William G. Kearns