

**BUILDING NOTIFICATION FORM**  
**Grafton Town Flood Hazard Regulations**

All applicants should call the State of Vermont at 802-885-8843 and 802-885-8850 for  
Septic Regulations and ACT 250 information.

PLEASE SUBMIT IN TRIPLICATE

All property owners who plan to construct a building or structure, or make an addition to an existing structure, where the cost of such construction exceeds \$500, are requested to complete this **Building Notification Form**. Please supply the information below and submit to the Town Office prior to the start of construction.

**For development in the Special Flood Hazard Zone (SFHA):**

Per Grafton Town Flood Damage Prevention Regulations, Section 8:

All development within the Special Flood Hazard Area (SFHA) shall be reasonably safe from flooding and:

1. Designed (or modified) and adequately anchored to prevent flotation, collapse or lateral movement of the structure during the occurrence of the base flood,
2. Constructed with materials resistant to flood damage,
3. Constructed by methods and practices that minimize flood damage, and
4. Constructed with electrical, heating, ventilation, plumbing, air conditioning equipment and other service facilities that are designed and/or located to prevent water from entering or accumulating within the components during conditions of flooding.

**For all development:**

Please describe the proposed development briefly and include a sketch or plan showing the parcel and the exact location of the development on the parcel. Do not commence development until the Town Administrative Officer has signed off on this notification (or if the development is in the SFHA, until a permit is issued by the Town Administrative Officer).

Property Owner \_\_\_\_\_

Location of Property \_\_\_\_\_ Parcel ID \_\_\_\_\_

Construction Plans \_\_\_\_\_

Start Date of Construction \_\_\_\_\_ Approximate Cost \_\_\_\_\_

Dated: \_\_\_\_\_ Signature \_\_\_\_\_

Town Official \_\_\_\_\_ Date Received: \_\_\_\_\_

Town Administrative Officer \_\_\_\_\_ NOT in the SFHA  
\_\_\_\_\_ In the SFHA – needs a permit for development

**Commercial and Rental Properties:**

Please be aware that you should contact the State of Vermont Division of Fire Safety at 802-885-8883 or 1-866-404-8883  
for the latest regulations.