**Town of Grafton**

**WATER-WASTEWATER STUDY COMMISSION**

**AGENDA**

**Wednesday, October 14, 2020, 6:30-7:30PM**

**Zoom Meeting**

1. Call Meeting to Order
2. Adopt Agenda
3. Approve Minutes of September 16 Meetings
4. Minutes-taker for October 14 meeting:
5. Review Action items:
	* SB Meeting and *Grafton News* article
	* WF meeting: Interview with Bob Donald – Chris and Stan
	* Select properties for survey and hand delivery: Meg, Matt, Paul, Suz
6. Finalize Wastewater Survey
	* Finalize November schedule for survey launch
7. Additional Action Items:
	* SB presentation on October 19?
	* November GF article
	* Create cover letter for tenants within survey district
	* How to handle survey of Elementary School?
8. Other Business
9. Public Comments
10. Proposed Date of Next Meeting: Wednesday, November 18, 2020; 6:30-7:30PM
11. Adjourn

Suzanne Welch is inviting you to a scheduled Zoom meeting.

Topic: Water Commission Zoom Meeting

Time: Wednesday, October 14, 2020 06:30-7:30 PM Eastern Time (US and Canada)

Please email Suzanne for Zoom address and password: suzwelch@me.com