**MINUTES SELECTBOARD MEETING**

**Monday 6:00 PM, November 2, 2020**

**Town Hall – Selectboard Office**

**Attendance of Selectboard by Electronic Devices**

**Meeting being held electronically pursuant to 1 VSA 312, including The Legislature’s H.861 (2020) “Temporary Suspension of Designated Physical Meeting Location Requirements” (see attached)**

**Public, wishing to attend the meeting remotely were invited to email** **townadmin@graftonvt.org****, request to be invited to join in on the meeting on Microsoft Teams, and provide the email address to which the invitation should be sent. Instructions on connecting to the meeting accompanied the agenda. See agenda**

1. The Chair opened the meeting at 6:00 PM.

Present at the meeting electronically were:

Selectboard members: Chair Joe Pollio, Stan Mack, Cathy Siano-Goodwin, Al Sands and John Gregory.

Others present: Galen Pinkham, Charles Bonin, Wendy Martin, Nancy Merrill, Hardy Merrill, Eric Stevens, Danny Taylor Health Officer, Richard Thompson Health Officer, Kim Record Clerk/Treasurer and Bill Kearns Town Administrator.

1. Adopt Agenda. Agenda was amended to show the minutes to be approved are dated October 19, 2020. Motion by Al Sands, second Cathy Siano-Goodwin to approve the agenda as amended. Motion passed unanimously.
2. Approve Minutes: October 19, 2020. Stan Mack offered two amendments Correcting in Item 8 what he said was if two persons are interested, one could be deputy, and in item 9 what was proposed was digging test pits for gravel. Motion by Stan Mack, second Stan Mack to approve the minutes as amended. Motion passed unanimously.
3. Warrants had been signed by all Selectboard members except for Al Sands, and were presented to the meeting.
4. Highway Report Operations. Danny Taylor presented the report. The crew was working on culvert replacement, grading, will finish the Village Park work. Al Sands asked that the culvert near his house on Hall Ranch appears to be blocked and should be looked at while grading there. The new truck is at the body installer and that work should begin in about a week and take about a month. Danny Taylor has received salt from Apalachee Salt, which is cheaper by $0.52 a ton, is in the salt shed – 300 tons so far, about half of what is needed. Truck registration renewal may be mistaken on the INTL and will be investigated. John Gregory and Danny arranged for time to dig test pits on Mueller property. Discussion of changes the pay period from ending on Sunday to end on Friday so that Michelle Dolloph has a complete set of timesheets from the week, when she does payroll on Sunday. Selectboard declared it was up to the Treasurer to set the pay week limits. It was changed to Friday.
5. Clerk/Treasurer Report. Kim Record reported:
	* Voting tomorrow at the Town meeting House.
	* Reminded the Selectboard and BCA that they are needed to count votes at 7 PM tomorrow.
	* Budget dates will be set later this meeting.
	* Search of Grafton Public Records – “how to” information is now posted on the web site.
6. CIC report – Rich Thompson mas Health Officer attended a stakeholders meeting on 3992 Route 121 East a few weeks ago. He reports at that meeting they all agreed that Credere’s Alternative #2 at a cost of $145,000 – place vacuum pipes under the building to suck the contaminants out of the soil and thus reduce air pollution and place monitors to test the air – was the alternative they would use. The persons at the meeting included, Rich Thompson, ANR Environmental, tenant Mike Foley, John McKay, WRC rep, and Joe Ferrari (?) from one of the State agencies. There may be a sale in the works involving the person who has the firewood operation on the west side of the building and John McKay. McKay is not eligible for grants to help fund Alternative #2 cleanup. It is the Northwest corner of the building that is the problem area of the building. There is still no fire suppression or alarm system in the building. Rich Thompson he told those at the meeting he has told his Fire Dept. they are not to enter the building, except for life safety, if there is a fire call at the building. There is probably one tenant in the building with a business, that is Mike Foley and his nanotube business. Outside is the Solar and the firewood operation. John McKay has storage of autos in the rear of the building. That latter use does not call for fire suppression or alarm, but businesses with employees does call for both. John McKay says he will have no more tenants in the building. As for the Salmon and Nostrand report and exhibits on the status of the environmental concerns at the building, Rich Thompson and the Selectboard stated they were satisfied that the report is complete.
7. Set date for SB Public Meeting on Continuity of Operations – 4 employees, Clerk, and Selectboard: date set for prior to the budget meeting on November 12th. The COOP meeting would be held at 9 am on Nov 12th, followed by budget meeting at 10 am. The sec0nd budget meeting was set for the 19th of November. Before the COOP meeting on the 12th, Bill kearns will check with Halifax on what they concluded when their highway folks were infected with COVID earlier this summer.
8. School – Union District withdrawal. The Union Board wants the school advisory committee and Selectboard to have a public meeting on the issue of withdrawal, where residents, teachers, etc. can be heard on the issue and then decide the residents’ position on withdrawal. This should be done in each town. Selectboard scheduled this discussion for its next meeting on Nov 16th.
9. Budget meeting dates. See above.
10. Other Business. Al Sands had several issues:
	* Put the status of the Village Park sign on the agenda for the 16th of November.
	* There were 5 entities at the logging bid meeting in the Village Park and all 5 took the bid package.
	* The bid winner for the firewood should have the wood out soon, weather permitting. The ground is soft now.
	* Grafton needs to get the COVID-19 guidelines to reduce our potential liability if we do not have guidelines for businesses. Rich Thompson and Stan Mack will do, and it will be on Nov 16th agenda.
	* Also raised was bid opening on log sale in Village Park set for Nov 16th. They will be opened, not awarded that night, but the forester will review and recommend to SB.
	* Reminder that the Planning Commission will meet on the Town Plan amendments on Nov 10th and if approved send it to the SB that night. If so, the SB should set its PH date on the 16th of Nov.
11. Public Comment. None
12. Date of Next Selectboard Meeting: November 16, 2020 @ 6PM @ Brick Meeting House (Combination: Microsoft Teams and Live)
13. Adjourn Motion by Stan Mack, second Al Sands to adjourn at 7:07 PM.

Respectfully submitted

William G. Kearns, Town Administrator