**Town of Grafton**

**WATER-WASTEWATER STUDY COMMISSION**

**AGENDA**

**Wednesday, September 16, 2020, 6:30-7:30PM**

**Zoom Meeting**

1. Call Meeting to Order
2. Adopt Agenda
3. Approve Minutes of August 19 and September 1 Meetings
4. Minutes-taker for September 16 meeting:
5. Review Action items:
	* Test DRAFT survey with select property owners: Meg, Stan, Suz
	* DRAFT cover letter: Chris
	* Approve survey district: High priority properties within Village Septic Pumping District (which includes 2 Medium priority properties in proximity to High priority properties)
6. Finalize Wastewater Survey
7. Additional Action Items:
	* Create cover letter for tenants within survey district
	* How to handle survey of Elementary School?
	* Interview with Bob Donald:
		1. Survey for WF properties – who will fill out?
		2. Inn participation in project, specifically calculation for gal/day flow, for future consideration
		3. Use of Alpine Meadow
8. Other Business
9. Public Comments
10. Proposed Date of Next Meeting: Wednesday, October 14, 2020; 6:30-7:30PM
11. Adjourn

Suzanne Welch is inviting you to a scheduled Zoom meeting.

Topic: Water Commission Zoom Meeting

Time: Wednesday, September 16, 2020 06:30-7:30 PM Eastern Time (US and Canada)

Please email Suzanne for Zoom address and password: suzwelch@me.com