**MINUTES**

**SELECT BOARD MEETING**

**Monday, March 2, 2020 @ Town Garage 6:00PM**

The Chair called the meeting to order at 6:00 PM

Present: Selectboard: Chair Joe Pollio, Stan Mack, Al Sands, Cathy Siano-Goodwin and Chris Wallace.

Others present: Kirk Goodwin, Joan Lake, Dottie Cannon, Suzanne Welch, Sam Battaglino, Eric Stevens, Matt Siano, and Bill Kearns Town Administrator.

Matt Farkas Fact 8 TV

1. Adopt Agenda. Motion by Al Sands, second Stan Mack to accept the minutes as presented. Motion passed unanimously.
2. Approve Minutes: February 17, 2020. There were several typos and errors edited, and as corrected motion by Al Sands, second Chris Wallace to approve the minutes as corrected. Motion passed unanimously.
3. Warrants of 2/28/2020 as signed, presented to Selectboard, and received by the Board.
4. Highway Report. In place of Danny Taylor, Bill Kearns reported the work was ordinary road maintenance and necessary equipment maintenance.
5. Appoint Administrative Officer 24 VSA 4448. There was discussion, including input from Matt Siano, Planning Commission member, expressing Planning Commission’s desire to do a search for a person to fill the office, and name Bill Kearns as interim while this was going on. When it was made clear by the chair and Chris Wallace and Al Sands that the Administrative Officer administered the zoning regulations, Subdivision and Flood Damage Prevention Regulations, and work with the Development Review Board and had no role with the Planning commission, and specifically was not the clerk for PC and did not do its minutes, and that Planning Commission could appoint whom they wished, Matt Siano represented that in that case there would be no objection to the appointment of Bill Kearns as Administrative Officer. Al Sands then made the motion to appoint Bill Kearns Grafton Administrative Officer and direct planning commission to find its own person to assist it, including preparation of minutes. Stan Mack Seconded the motion. The Motion was called, and the motion passed 4-0 with Cathy Siano-Goodwin abstaining.
6. Approve Liquor License MKT. All three applications filed by MKT for three liquor licenses were approved and signed.
7. Emerald Ash Borer discussion, amend proposed budget? There was a good discussion about the issue, led by Al Sands. The problem is imminent. Discussion included volunteers to survey the rights of way, money for the effort and how to add it to the budget and how to get the effort off the ground, and appointment of a Tree warden. Some of this put off till after election of Selectboard. After all the discussion it was decided not to act to amend the budget but, as necessary, find needed money in the current and next year’s budget.
8. Report - DRAFT Emergency Response Activation Protocol. Rich Thompson stated he had reviewed the suggested resp0onse triggers and if fine with it as written. The role of the Fire Dept. will depend on the situation, surely e911 would be responded to, and other roles would depend on willingness of members to do necessary tasks for the tow, should there be no e911 responses needed. It was concluded that this Response Activation Protocol is enough as a basic response protocol. This protocol can be built upon as needed. There was then a discussion of the “Call Protocol” for persons in need, and a report from Stan Mack that the men’s discussion group, which meets weekly at the White Church, is looking for a role in this in an emergency. Cathy Siano-Goodwin joined the discussion and suggested someone from the Selectboard be named to get involved in this effort and be liaison with Selectboard.
9. Report on CIC. Bottom line the place is pretty clear of old chemicals and rotting cans of unknow stuff after 4 days of effort by Green Harbors, and the state DFS states it is following the matter and will go back when the owner returns from vacation. The owner of the Chemical business, MatrixChem, says the business is sold and the remaining drums, all new, wrapped and palleted 55 gal. drums of Ethyl Acetate and any other chemicals would be gone in two weeks or so. No idea to where they would be removed. Not sure when the site would be completely cleaned and cleared by DFS, Hazard Team, Tier II, ANR Environmental, or VOSHA. It was suggested if the site is not being properly and reasonably cleaned in a timely fashion, we could not rely on the state, but would declare it hazardous to health and close the building on authority of the Fire Chief, and prepare to enforce through legal action if necessary. It was intimated that an action would not be authorized without a hearing by SB. Furthermore, Cathy Siano-Goodwin suggested making sure site is tested by ANR environmental once MatrixChem gone. Tom Donovan is to report to town and others on the water testing and has stated the wells that could be affected are in the opposite direction from the underground water flow.
10. Update on Village Park. Al Sands has addressed the “development” in the park and his filing of a Project Worksheet with Act 250. Al Sands stated he had been discussing the development issue with Dave Culver,
11. Stephanie Giles and John Fay, the latter two from Act 250 District 2 office and he had requested and received a project work sheet which stated no Act 250 permit required but needed to inquire further on, among other things, compliance with the Grafton Town plan. He is addressing the latter with Dave Culver, attempting to get something from the PC regarding the project proposal and it being in compliance with new Town Plan.
12. Per Communication Policy – “discussion of unresolved issues” the following were highlighted by the Selectboard as matters that need working on:

Continue with Village Park

Adding Roads between Hall Ranch and Otis to Town map

Continue with Village Water Wastewater

Gravel search

Capital budget: Fire Pond (flow retarded?) and pipe system maintenance

Town Health Officer – Policy

Follow up on CIC

Tree Warden – ROW issues and

 Emerald Ash Borer

Continue with Town Hall

Cemetery issues: mapping, gift of land, leadership

Emergency services representative

1. Other Business.
	* Training on surveying the Emerald Ash Borer Trees in Ludlow Town Hall March 10, 6 to 10 PM.
	* Critical infrastructure list should be created by the newly elected board.
	* Three excess weight permits Camp Pre-Cast, Ivor Stevens, and PJF Trucking. Insurance COI and fee paid. Motion by Al Sands, second Cathy to approve these three permits. Motion passed unanimously.
	* Asked about Burgess Cemetery Rd, Bill Kearns reported that the logs had been moved back behind the wall and the lag landing was now on the owner’s property. Stan Mack said the road looked good after the landing moved.
	* “Special Thanks,” proclaimed the Chair Joe Pollio, to Chris Wallace for stepping up and fill the unexpired term of Josh Hearne and for an outstanding job. And thanks to Board on the eve of an election!!
2. Executive Session – Personnel. Motion to go into Executive Session for Personnel at 7:45 PM. Motion passed unanimously. At 7:54 Motion to come out of Executive Session at 7:54 PM There was nothing to report, no action taken.
3. Date of Next Selectboard Meeting: March 3, Organizational, Regular Meeting March 16, 2020. Reminder WRC Hearings on Town Plan and Planning Process approval (5:30 PM) and Energy Compliance determination for the Town Plan (6:00 PM) March 10, 2020 prior to Planning Commission meeting.
4. Adjourn. Motion to adjourn at 7:55 PM.

Respectfully submitted,

William G. Kearns