**MINUTES**

**SELECT BOARD MEETING**

**Monday, November 18, 2019 @ Town Garage 6:00PM**

The Chair called the meeting to order at 6:00 PM

Present: Selectboard: Chair Joe Pollio, Cathy Siano-Goodwin, Al Sands, Stan Mack, and Chris Wallace.

Others present: Christine Tattersall, Danny Taylor Highway Foreman, and Bill Kearns Town Administrator.

FACT8 TV Matt Farkas

1. Adopt Agenda. Motion passed unanimously.
2. Approve Minutes: Minutes of November 8, 2019. Al Sands noted this was a reconvened meeting and that should be noted and Commission misspelled. Stan Mack moved, second Chris Wallace to approve minutes as corrected. Motion passed unanimously.
3. Warrants were presented for November 14, 2019.
4. Highway
	* Fire alarm Systems for Town Hall and Town Garage. Letter quotes the cost to install the internet, as opposed to the current phone hook up, would be $349 and for the Town garage $1029. Discussion of the problems we are having with phone hook up for the alert to Countrywide and how all providers are going to internet where there is a one time cost, versus a phone bill for an extra line needed for service in the Garage. Motion Al Sands, second Stan Mack to agree to the installation of both systems on the condition that the problems with the alarm system are fixed. Motion passed unanimously.
	* Chloride storage tank. Danny Taylor presented a contract from Innovative Surface Solutions (ISS) for a storage tank for the chloride solution which would otherwise have to be thrown out and wasted. This is for the lease of a 3000 gallon tank from the chloride solution supplier in consideration for the Town purchasing its chloride solution needs from ISS in the amount of 12000 gallons per year for three years. No other cost. The Town may extend this agreement after three years if in good standing. When this agreement is terminated, ISS may take the tank back. Town insures it and is responsible for keeping the tank in good repair. Bill Kearns will review and bring back to the next Selectboard meeting.
	* Salt - The new salt supply is dry and works very well. Danny is satisfied with how well it works.
	* Heat system is not working and the current contractor and electrician cannot fix it. Danny requests permission to get new contractor to look at it and fix it. Al sands suggested Danny Taylor go back to the General Contactor for the building, DEW or McMillan, and have them advise. Danny Taylor will follow up on that.
	* ROW on Route 121 West logging operation. Some trees have been taken from the ROW and many trees left in the ROW which will be problematic, and have already been a nuisance, falling into the road when windy. Danny Taylor should evaluate and use his judgment to decide whether to have the logger remove all the trees in the ROW or some or none and then talk to logger about this. So moved by Al Sands, second Cathy Siano-Goodwin. Motion passed unanimously. Bill Kearns suggested that the Tree Warden have this as his job, in future logging along highways and deal with the operation early in the planning phase, perhaps through keeping in contact with county forester to know what operations are being planned.
5. Town Health Officer and Committee report. See recommendations attached to these minutes. Cathy Siano-Goodwin, who is on the committee along with Stan Mack, Richard Thompson, and Suzanne Welch, led the discussion on the Committee’s recommendations. As to #1 Jay’s resignation was requested and orally given when presented with the “Health Officer for Life” certificate from the Grafton Selectboard. In #3 after getting advice from Dept of health on how to proceed the Committee will ask the SB to recommend Richard Thompson to be appointed Grafton Health Officer. The rest of the recommendations were then discussed. Motion by Chris Wallace, second Al Sands, to accept the recommendations of the committee and recommend that the committee write a policy based on these recommendations. Motion passed unanimously. Motion by Al Sands, second Chris Wallace to recommend to the State Commissioner of Health that Richard Thompson be appointed Grafton Town Health Officer.
6. Roads off Otis and Hall Ranch Roads. The Selectboard set the meeting of January 6, 2020 to discuss putting these three roads on the Town’s Official VTrans Map with residents and abutting landowners. Abutters should get notice of this meeting, as well as, others interested entities such as VAST.
7. VTel – Public meeting regarding battery life for telephone during power outage. The Selectboard selected Dec. 18th at 6 PM at the Grafton Elementary School for this VTel presentation.
8. Personnel – none
9. Public Comment – none
10. Other Business – none
11. Next meeting December 2, 2019
12. Executive Session enter Motion Al Sands, second Stan Mack at 7:20 PM.
13. Exit Exec session Motion Stan Mack, Al Sands second at 7:40 PM.
14. Motion to adjourn Al Sands and Chris Wallace. Adjourn at 7:40 PM.

Respectfully presented,

William G. Kearns