

Town of Grafton Planning Commission Minutes
Tuesday, November 7, 2018, Grafton Town Garage

Planning Commissioners Present: Eric Stevens, Liisa Kissel, Dave Culver, Chris Wallace, Absent: Matt Siano, Kim Record, Valerie Rooney, Staff present: Chuck Wise, Bill Kearns. Community Members Present: Sam Battaglino.

Meeting called to order: 5:30PM

Agenda approval

No changes

Public Comment

Sam reiterated an interest in meeting snacks.

Town Plan Hearing Decision

Motion to reschedule public hearing based on the recommendation of the Town's Attorney (Chris, 2nd Eric)

MOTION AMENDED

Motion to reschedule public hearing upon receipt of a completed set of maps (Chris, 2nd Eric)
PASSED

Eric stated that his concern was making sure the public sees one future land use map for publication and that they are not confused with the current land use map drawing and the older future land use map.

Liisa understands that not all the maps were complete which is only a technical issue in that the maps are complete but not yet rendered in final digital format. The second land use map should have been removed from the package of maps.

Dave stated that he has worked extensively with John Bennett and Jeff Nugent to finalize the maps. Jeff is a cartographer and needs precise information on how to prepare the town's maps. We can change some maps at the discretion of the Planning Commission. There is other data that we cannot change so easily such as flood maps where the line is the line and not subject to negotiation.

Chris asked about a ballpark schedule for map production. Dave stated we will hold a regularly scheduled meeting next December. The maps will be prepared in time for this meeting. The maps will be in a final state by Monday, December 3rd which is plenty of time for the Tuesday, December 11, 2018 meeting. We will have a 30 day public notice period for the Planning Commission hearing. The Selectboard requires another 30 days public notice period for their public hearing. We fully expect to have a Town Plan adopted in time for town meeting.

Chuck clarified how the maps will change. We have a GIS future land use map with the legend crossed out, we have a crayon created map. Jeff will create a new Future Land Use map using these two maps which will then be removed. This will take a couple of weeks to do. Eric asked about map replacement. Chuck said that on December 3rd we will receive a whole new map packet. Chuck said that the final report has been modified with the expectation the Planning Commission will move to warn the public hearing on December 11, 2018. Additional conversation followed about map production.

Bill stated that having the final maps makes it clear that we are ready to warn a public hearing. Bill emphasized that the Town Plan and maps need to be small enough on file size so that it can be posted on the web. Further discussion followed. The website will not support links. The website must be used for the town plan public hearing notice so it can meet public meeting law. Chuck agreed to scale down file sizes so they can be posted on the website.

Discussion followed about the motion and not having it dependent on the Town Attorney's approval.

Other Business

Motion to cancel the regular meeting on November 13, 2018. (Liisa, 2nd Eric) PASSED

Eric discussed upcoming training opportunities. Liisa discussed the training opportunities in Montpelier and Springfield – tons of new information. Dave stated he did ask for funds next year to support professional training opportunities.

Adjournment

6:24 PM

Next regular meeting:

December 11, 2018