

DRAFT

Town of Grafton  
Select Board Meeting  
MINUTES

20 November 2017

Select Board Members Present: Joe Pollio, Stan Mack, Allan Sands, Ron Pilette, Cynthia Gibbs

Community Members Present: Wendy Martin, Dottie and Tom Cannon, Liisa Kissel, Patsy Ellis, Patrick Cooperman, Joan Lake, Don Dougell, Sam Battaglino, Peter Jeziorski, Fact TV

Call to Order: 6:00 p.m.

Adopt Agenda: Motion to adopt Agenda (Stan Ron 2<sup>nd</sup>) PASSED

Minutes Nov. 6, Nov. 16 8:00 a.m., Nov. 16 5:00 p.m., and Nov 17 Motion to accept minutes (Stan 2<sup>nd</sup> Ron) PASSED

Highway Report: Highway Dept. is getting ready for the winter season.

Forester Report: Sands said that Hayden Lake, Forester will be marking trees on the Stebbins land aka Town Garage land. The question of why there was such a difference of the cost for the Village Park estimates Hayden was not sure of the reason.

Approval of VLCT Revised Conflict of Interest Policy: Discussion on the Conflict of Interest and the Code of Conduct. Motion to adopt the VLCT Conflict of Interest Policy and replace the one we have. (Ron 2<sup>nd</sup> Allan) PASSED

Street Lights: Stan gave a brief history of the five lights on poles in Town. Several towns people there and thought they are necessary for safety. It was agreed by the Select Board to leave the lights on.

Town Administrator Job Description: Discussion if it should be called Town Administer or Administer Assistant. At this time nothing was voted on, and the new job description will be approved at a future date.

Public Comment: Don Dougell was here to discuss the Capital Budget with the Select Board. The Board will accept to Budget and a hearing will be held on December 4, 2017 at 5:45 p.m.

Liisa Kissel thank the Board for having Sarah Jarvis, Attorney for VLCT, to speak about open meeting laws and conflict of interest policies.

New Business and Follow Up: Ron wants of the next agenda that the Select Board adopt the VLCT Rules of Procedures for Municipal meetings. The Personnel Committee will report back to the rest of the Board on their results of the evaluations on employees and also the Chairman of the Board.

Date of Next Meeting: Capital Budget Hearing Dec. 4, 2017 at 5:45 p.m. and Select Board at 6p.m. at Town Garage.

Meeting adjourn at 7:11 p.m.